



OAKLAND'S 5TH ANNUAL PAN AFRICAN FAMILY REUNION

Sunday, September 6, 2015

Vendor / Exhibitor Application

EXHIBITOR TYPES

Check the box for the type of booth you want. Full booths and food booths are 10'x10'. Half booths are 5'x10'.

Special Invite Rates *(Must be invited to register and register with payment **by June 1, 2015**):*

- Half Booth (\$45) Full Booth (\$85) Food Vendor (\$125)

Early Bird Rates *(Must register with payment **by June 30, 2014**):*

- Half Booth (\$65) Full Booth (\$100) Food Vendor (\$150)

Regular Registration Rates *(Must register with payment **by July 15, 2014**):*

- Half Booth (\$75) Full Booth (\$115) Food Vendor (\$160)

Late Registration Rates *(Must register with payment, licenses and permits **by July 31, 2014**):*

- Half Booth (\$100) Full Booth (\$150) Food Vendor (\$200)

ADD-ONS

- 10'x10' Tent (\$90) 8' Banquet Table (\$15) 2 chairs (\$5)

POLICIES

- Copies of all required permits, licenses, insurance documentation, and request for add-ons are due by July 31, 2015.
- Applications received after July 31, 2015 will not be considered. THIS IS FINAL.
- Applications are approved based on type of booth, date application is submitted, and past participation in the event.
- All vendors selling goods or services must submit with this application copies of their valid CA Seller's Permit and/or Oakland business license.
- Food vendors must submit the above documentation and also copies of their valid Alameda health permit and their insurance with Afrocentric Oakland, Friends of Oakland Parks and Rec, and Mosswood Park listed as additional insured.
- We do not allow the sale of alcoholic beverages during the event.
- Submission of this application does not equate automatic approval. Some applications may be denied. Upon submission of your application, you will receive notification of the status of your application by July 31, 2015.

For more information, please contact Alicia Kester Special Events @ 415-845-8641 OR via email at panafricanfamilyreunion@gmail.com. Please mail your application with payment to:

Vendors

Pan African Family Reunion

P.O. Box 16172

Oakland, CA 94610

YES! I want to vend or exhibit at the 5th Annual Pan African Family Reunion on Sunday, September 6th.

Enclosed is my payment for a total of \$_____, including the exhibitor / vendor level and add-ons.

My booth will be selling the following items. (Please be specific. If you need more space attach a detailed description to this application):

My booth will not be selling items but will be promoting the following organization, services, events, or items. (Please be specific. If you need more space attach a detailed description to this application):

ORGANIZATION CONTACT INFORMATION

Organization Name _____

Contact Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Please circle type of phone: **Mobile** **Home** **Business**

E-mail _____

Website _____

BILLING INFO

- Enclosed is my check made payable to "Friends of Oakland Parks and Rec".
- Please charge my contribution to my : VISA M/C

Card No. (please print clearly) _____

Card Verification Code (CVC)* _____ Exp. Date ____/____

Name on Card _____ Signature _____

Thank you!